

16 April 2008

Dear Councillor

**SAFFRON WALDEN TOWN CENTRE WORKING GROUP**

A meeting of the Saffron Walden Town Centre Working Group will be held in the Council Chamber at the Council Offices, London Road, Saffron Walden on Tuesday 29 April 2008 at 11.15 am.

Yours faithfully

JOHN MITCHELL

Interim Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 18 July 2007 (attached).
- 3 Business arising.
- 4 Air quality management – to consider a report from the Principal Environmental Health Officer.
- 5 Market Place improvement scheme and ECC grant.
- 6 High Street/Castle Street pollarding/pruning programme and pavement reinstatement.
- 7 Overweight commercial vehicles at Windmill Hill/Bridge Street.
- 8 To consider the painting and removal of signs and posts.
- 9 Litter and street cleaning.

- 10 Flood drainage scheme at Windmill Hill.
- 11 To consider vehicle activated signs at Newport Road and other highway matters.
- 12 To consider the frequency and timing of future meetings.
- 13 Any other business which the Chairman considers to be urgent.

To: Councillors S Anjum, D G Perry, J A Redfern, H S Rolfe, D J Sadler,  
**A D Walters**, P A Wilcock and A C Yarwood.

Also to: Peter Riding and John Ready (Saffron Walden Initiative)  
Malcolm White (Saffron Walden Town Council)  
Sue Locke (Local Area Access Group)  
Chris Stoneham (Essex Highways)  
Barry Drinkwater (ULoDA)

Lead Officer: Roger Harborough  
Committee Officer: Cathy Roberts